



## GENERAL GUIDELINES

- Submit your abstract via **MyICYMARE**.
- Submission deadline: **May 15, 2025, 5pm CET**.
- ICYMARE 2026 BREMEN will be held in English. Abstracts must be submitted in English.
- Select the appropriate thematic session from the drop-down list in the submission form.
- Upload your abstract as a Word document (.docx) in addition to pasting the text into the online submission form. PDFs are not accepted.

All notifications (including confirmations, revision requests, and acceptance decisions) will be sent via **MyICYMARE**. Please check your account regularly. Missing important notifications may result in your submission being rejected.

## NAMING CONVENTION

Please label all documents as follows:

FIRST NAME\_LAST NAME\_TYPE OF DOCUMENT

Examples: EVA\_EXAMPLE\_ABSTRACT or MAX\_MUSTERMANN\_CV

## ABSTRACT GUIDELINES

- The title should be short and clearly reflect the research content.
- Author names: Provide full names (e.g., Eva Example) and abbreviate middle names if needed.
- Affiliations: Provide the full institutional name, city, and country for each author. Use numbers to indicate author affiliations. Example:  
Author One<sup>1</sup>  
<sup>1</sup> Institute of Brilliant Authors (IBA), ExampleTown, ExampleCountry  
If unsure about your institution's correct name, check **ror.org**.
- The presenting author must be the one submitting the abstract via **MyICYMARE**.
- The main abstract text (excluding title, authors, affiliations, and keywords) must not exceed 300 words.
- Abstracts should be structured as one paragraph and typically include:
  - Introduction
  - Aim of research
  - Methods
  - Key results
  - Conclusions
- Do not include citations or non-standard abbreviations.

Please note: Each year, we receive a number of AI-generated submissions. We can identify them (yes, we really can!), and any application suspected to be created by AI will be excluded from the selection process.



## POSTER GUIDELINES

- Size: DIN A0 (84.1 x 118.9 cm), portrait format.
- Text should be clear and readable from a distance of 1 meter (minimum 28 pt font size).
- Keep text concise – max. 600 words per poster.
- Title: Use at least 60 pt font size.
- Avoid placing red and green colours next to each other (for accessibility reasons).
- Ensure the title, authors, and affiliations match your abstract submission.
- Add your contact email and optionally a QR code for additional information.
- Graphs and tables should have clear labels and legends.

Please note: Posters will be displayed throughout the conference. Please bring your printed poster with you when you arrive. ICYMARE does not offer a printing service and local print shops usually have a processing time of several days.

## ORAL PRESENTATION GUIDELINES

- Each talk is 15 minutes long:
  - 12 minutes for your presentation
  - 3 minutes for questions & discussion
- Structure your talk clearly: Introduction, Methods, Results, Discussion/Conclusions.
- Slide readability:
  - Use at least 24 pt font (36 pt for headings).
  - Limit text to max. 6 lines per slide.
  - Prefer black text on white or light text on dark backgrounds.
  - Avoid placing red and green colours next to each other (for accessibility reasons).
- Graphs and tables should have clear labels and legends.

## QUESTIONS?

For any questions, contact us at [abstracts@icymare.com](mailto:abstracts@icymare.com). We look forward to receiving your abstracts and welcoming you to ICYMARE 2026 BREMEN!

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